

**Board of Directors  
September 29, 2021  
Regular Board Minutes**

**1. CALL MEETING TO ORDER:**

The regular meeting of the Gordon Memorial Hospital District Board of Directors was called to order by Doug Woodbeck, Chair at 4:00 P.M. on September 29, 2021 at GMH, 300 East 8<sup>th</sup>, Gordon, Nebraska. Acknowledgement of Open Meetings Law Posted on East wall.

**A. Roll Call:** Present: Carol Balius, Patty Faulk, Kathy Weihe, Doug Woodbeck.

Absent: Brooke Gates

**Staff:** Doris Brown CEO, Kelsey Smith, CFO, Amanda Kehn, Chief Quality Officer and Brinton Strohmeier, Interim Administrator GCC.

**B. Approval of Agenda:** Patty Faulk made the motion to approve the Agenda for September 29, 2021. Motion seconded by Carol Balius. Roll call vote: Carol Balius-Yes, Patty Faulk-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

**2. CONSENT AGENDA:** Motion was made by Kathy Weihe to approve the Consent Agenda Seconded by Carol Balius.

A. Minutes from the August 25, 2021 Regular Meeting.

B. Medical Staff Minutes from Regular August 19, 2021 Meeting.

Roll call vote: Carol Balius-Yes, Patty Faulk-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

**3. REPORTS:**

**A. Financial Report:** Kelsey Smith, CFO reviewed the financials for the month of August 2021 and briefly updated the Board on the findings from the recent fiscal year end audit. The audit will result in an additional net income for GMHD of \$64K. There may be a few more audit entries after the completion of the FY21 Medicare and Medicaid Cost Reports and the Provider Relief Fund reporting that will be submitted at the end of October. HRSA has given an additional 60 days for healthcare facilities to submit their PRF reports. Kelsey reviewed the Balance sheet Liability accounts, stating the HHS Stimulus Payback will change after the PRF report is completed and that Medicare Accelerated Payment for August is now at \$1.27M. Medicare has been recouping from our normal payments, 25% each remittance. She also noted the increase in days cash on hand, even with Medicare funds being paid back, continues to increase. For the month of August 2021, the combined net operating income was \$230K compared to a budgeted income of \$87K. Total Year to date Net Income is \$405K, more than \$308K over year to date budget. The individual Operating/Income Statements are as follows for August 2021: Hospital profit for the month \$228K; Gordon Clinic loss of \$4K; Rushville Clinic income of \$6.8K and Gordon

Countryside Care income of \$301. Purchased services were over budget by \$59K due to contract staffing. Motion made by Carol Balius to accept the Financial Reports for August 2021 as presented. Motion seconded by Patty Faulk. Roll Call vote: Carol Balius-Yes, Patty Faulk-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

- B. CNO Report:** Megan Heath, CNO was not able to attend the September Board meeting due to working on the floor. Her report was included in the packet.
- C. Quality:** Amanda Kehn, CQO presented the quality report included in the Board Packet for August 2021.
- D. CEO:** Doris Brown, CEO stated the current Resident census at Gordon Countryside Care was 22, two Residents had passed away since the CEO report was written. She introduced Brinton Strohmeyer, the Interim Administrator for GCC.
- E. Department Reports.** Department Reports were included in the Board packet. Brinton Strohmeyer, Interim Administrator stated he was working on reducing contract nursing at GCC and the new hallway flooring at GCC was now in place. He stated he thought we had a great group of employees at GCC and he enjoyed working with the Executive Team at GMHD. Brinton said he was working with Kelsey and Doris to develop a plan to help retain and recruit to file the open positions.

#### **4. NEW BUSINESS:**

- A. Discuss, Consider and Take Action on Services from Avera eCare Hospitalist program.** Doris stated the Medical Providers are in favor with moving forward with the telemedicine Hospitalist program through Avera. Doris and Amanda covered how the system worked and the benefit it would provide for our Medical and nursing staff for improving patient care and helping with provider burnout. Kathy Weihe made the motion to approve the eCare Hospitalist program services agreement from Avera. Patty Faulk seconded the motion. Roll Call vote: Carol Balius-Yes, Patty Faulk-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.
- B. Discuss, Consider and Take Action on Renewal of Employment Contract for CEO.** After discussion in Executive Session, in open session, Patty Faulk made the motion to approve the Renewal of Contract with Doris Brown, CEO to be updated as follows: term of one year, with possible one additional year extension, increase PTO to Tier 3, salary to remain the same, remove the sign on bonus. Michaela Yardley, HR Manager, will adjust contract as stated and send to Doug for review and signature. Motion seconded by Kathy Weihe. Roll Call vote: Carol Balius-Yes, Patty Faulk-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.
- C. Discuss, Consider and Take Action on quote from Change Healthcare Solution for imaging transfer from RWMC to new PACS system \$7,140.00.** Doris Brown stated she had already signed due to the timing of receiving the quote from RWMC, who had the quote since May and did not send until after Labor Day in September, and the scheduled date to switch to the new



Radiology group slated for October 1, 2021, she just need formal approval from the Board. Patty Faulk made the motion to accept the quote from Change Healthcare Solution for the imaging transfer from RWMC to new PACS system in the amount of \$7,140.00. Carol Balias seconded the motion. Roll Call vote: Carol Balias-Yes, Patty Faulk-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

- D. Discuss pending Covid 19 Vaccine Mandate issued by Executive Order on September 9<sup>th</sup> by President Biden.** Doris Brown and Amanda Kehn discussed the current vaccination percentages of employees throughout the facilities and the possible impact, if the regulation written by OSHA, requires every employee to be vaccinated with the COVID 19 vaccine, with no exceptions in the final published ruling. The facility is currently waiting on the temporary regulation to be issued by OSHA, along with the comment period, then how the final regulation is actually written and timeline for being compliant to come out. Doris encouraged everyone to make comments known, as soon as the draft and comment period are released. There are several states who have already filed lawsuits. There will be employees, including nurses, who will quit or retire if it remains “everyone” must be vaccinated. The current rate of vaccination of staff is very similar to the vaccination percentage rate for the State of Nebraska. Regional West will not be mandating at this time, along with other facilities in the Panhandle. Doris had sent a Facebook article to Patty Faulk, written by Campbell County Medical Center in Gillette, Wyoming, stating they would not be mandating vaccination at this time.

## **5. OLD BUSINESS**

- A. Discuss, Consider and Take Action on contract from MCG in the amount of \$29,655.20 over three year period.** Doris stated this item was on last months’ agenda and was tabled. The contract was updated to reflect the correct, agreed upon services, between Megan Heath, CNO and MCG. Kelsey stated this would help staff and providers to know the correct criteria for admissions versus observation status with patients and save a lot of time that is currently spent with insurance companies attempting to get patients insurance claims paid.

## **6. POLICIES AND PROCEDURES**

- A. GMHS-IC-003** Hospital Acquired Infection Surveillance (Review and Updated)
- B. GMHS-IC-004** Hospital Acquired Infections and Medical Therapy (Review and Updated)
- C. GMHS-IC-019** COVID-19 Plan (Update: Merges Hospital, Clinic, and GCC into a one plan format with details for each facility)
- D. GMHS-IC-024** Healthcare Services at non-facility sites – COVID-19 Safety (Establishes screening and safety measures for vaccine clinics, patient services at homes/ other businesses, and clinic home visits)
- E. GMH-IC-012** Tuberculosis Control Plan (Review and Update).

Patty Faulk made the motion to approve the revised and new policies as presented. Kathy Weihe seconded the motion. Roll Call Vote: Carol Balias-Yes, Patty Faulk-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

## **7. CREDENTIALING:**

September 2021

**Initial Appointment**

David Schmidt, M.D.	Radiology	Consulting/Provisional	9/29/2022
Lisa Sullivan, M.D.	Radiology	Consulting/Provisional	9/29/2022
Michael Pierce, M.D.	Radiology	Consulting/Provisional	9/29/2022

**Re-Appointment**

Jordan Morris, PA-C	Family Medicine	Active	Sep-23
Dominic Yee, M.D.	Radiology	Consulting	Sep-23
Michael Yung, M.D.	Radiology	Consulting	Sep-23
Kelly D'Amico, M.D.	Radiology	Consulting	Sep-23
Trent Elliot, D.O.	Family Medicine	Consulting	Sep-23

Motion made by Carol Balias to approve Initial Appointment and Re-appointment of providers as presented for September 2021. Motion seconded by Patty Faulk. Roll Call vote: Carol Balias-Yes, Patty Faulk-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

8. **PUBLIC COMMENT PERIOD:** Related to September 29, 2021 agenda items (comment period limited to five minutes). *N o c o m m e n t s .*

**9. EXECUTIVE SESSION**

- A. Such Closed session is in accordance with Nebraska Open Meetings Act Section 84-1410 of the Nebraska Revised Statutes.

At 4:50 p.m. Patty Faulk made the motion to go into Executive Session. Kathy Weihe seconded the motion. Roll Call vote: Carol Balias-Yes, Patty Faulk-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

At 5:18 p.m. Kathy Weihe made the motion to exit Executive Session and return to the regular meeting. Patty Faulk seconded the motion. Roll Call vote: Carol Balias-Yes, Patty Faulk-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

**Next Regular Meeting:** October 27, 2021.

10. **ADJOURNED.** Doug Woodbeck, Chair asked if there was any other business to come before the Board. With no further business being noted the meeting was adjourned at 5:19 p.m.



Doug Woodbeck, Chairman of the Board

10-27-2021

Date