

**Board of Directors**  
**March 30, 2022**  
**Regular Board Minutes**

**1. CALL MEETING TO ORDER:**

The regular meeting of the Gordon Memorial Hospital District Board of Directors was called to order by Doug Woodbeck, Chair at 4:00 P.M. on March 30, 2022 at GMH, 300 East 8<sup>th</sup>, Gordon, Nebraska. Acknowledgement of Open Meetings Law Posted on East wall.

**A. Roll Call:** Present: Patty Faulk, Cornelius Ray, Kathy Weihe, Doug Woodbeck.

Absent: Carol Balias.

**Staff:** Doris Brown CEO, Kelsey Smith, CFO, Megan Heath, CNO and Stephanie Huffman, Administrator GCC.

**B. Approval of Agenda:** Patty Faulk made the motion to approve the Agenda for March 30, 2022. Motion seconded by Cornelius Ray. Roll call vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

**2. CONSENT AGENDA:** Motion was made by Patty Faulk to approve the Consent Agenda Seconded by Kathy Weihe.

A. Minutes from the February 23, 2022 Regular Meeting.

B. Minutes from the February 17, 2022 Monthly Medical Staff Meeting.

Roll call vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

**3. REPORTS:**

**A. Financial Report:** Kelsey Smith, CFO handed out and reviewed the financials for the month of February 2022. Cash collections were up for the month of February, collecting \$1.39M. The Consolidated Income Statement for February had a net loss of -\$131.8K for the month. Year to Date Net Income is \$970.8K, over budget by \$215K. February was a slow month in terms of Revenues and Patient Volumes. Patient Supplies continues to remain high, Contract Labor is still high but should start to reduce somewhat over the next few months, Repairs and Maintenance was high due to a major sprinkler repair for GCC and GMH has also been battling repairs to the HVAC system. Professional Fees has been trending back down, thanks to Chris LaRose, FNP and Cassie Banks, DFNP picking up call on weekends. The Medicare Accelerated Payment payback is currently at \$520,000. Medicare is now holding back 50% so cash for March will be down. Provider Relief Funds for period II spending have been reported. The Hospital had a Net Loss of -\$55K for February, with Year to Date Net Income of \$999.7K. Gordon Rural Health Clinic

had a Net Operating Loss of -\$7.9K for February and Year to Date loss of -\$100K. Rushville RHC had a loss of -\$1.2K for February, with Year-to-Date loss of -\$24.7K. Gordon Countryside Care had a loss of -\$34K for February, with a Year-to-Date loss of \$93.7K. Days Cash on Hand for February 2022 was 243.02. Kelsey stated the \$370K payback to Medicare from the Cost Report filing has been paid. Cornelius Ray made the motion to accept the Financial Reports for February 2022 as presented. Motion seconded by Patty Faulk. Roll Call vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

**B. CNO Report:** Megan Heath, CNO stated coverage for the open positions in OR, due to the COVID 19 vaccination mandate, have been addressed. Suzie Harris is taking classes for the certified Sterilization Technician and has been training with Chadron Hospital's Sterile Technician. Suzie will continue to oversee the Purchasing Department, but now has an assistant that allows her to have time to work/assist with OR needs also. Two RN's who currently work with Dr. LaTowsky at RW have committed to assisting with GMH OR's scheduling needs. Megan discussed the Endoscopy drying cabinet that is on March agenda also.

**C. Quality:** Amanda Kehn, CQO was not present. Her Quality report for February 2022 was included in the Board Packet. There were no questions or further comments.

**D. CEO:** Doris Brown, CEO stated Justin Young, M.D., accepted the offer to join GMH Medical Staff. He is working on his Nebraska Medical License and has sent his packet in to be credentialed. He will be completing a three week on site/two week off site rotation. This schedule will also be offered to Dr. Charging Thunder to provide her better work life balance. Ronda Larson, PA will be officially retiring in July 2022. The facility is now compliant with the COVID 19 vaccination mandate. All employees either have received the vaccinations or been approved for the medical or religious exemption.

**E. Department Reports.** Department Reports were included in the Board packet. Stephanie Huffman stated GCC currently has 24 Residents in-house and 1 on bed-hold. Stephanie is working on making sure the facility will be ready for state survey. She stated they are still using some agency staffing, but are working on reducing those. She has attended job fairs in Alliance and Scottsbluff in the last two weeks to try to find suitable nursing staff. They are in need of housekeepers for GCC. Currently GMH is sending a housekeeper over to assist when schedule allows.

#### **4. NEW BUSINESS:**

**A. Discuss, Consider and Take Action on approval to apply for Rural Health Disparities Grant for HVAC units.** Doris stated the facilities would like to apply for funding through the Rural Health Disparities Grant program that was forwarded to GMH from Nebraska Hospital Association. There is up to \$100,000 available for CAH and \$50,000 for RHC's. This can be combined when the project identified benefits both CAH and RHC for a potential of \$200,000 funding. Doris stated after consideration on needed projects, GMHD would like to pursue new/replacement HVAC units for patient care areas of the hospital. The hospital has struggled

with heating issues throughout the winter. Cornelius Ray made the motion to approve GMHD applying for the Rural Health Disparities Grant for new or replacement HVAC units for patient care areas. Motioned seconded by Patty Faulk. Roll Call Vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

**B. Discuss, Consider and Take Action on Proposals to remodel Gordon Rural Health Clinic with COVID19 Provider Relief Funds.** Kelsey Smith, CFO stated that after contacting several local contractors, the only construction company able to meet the deadline of June 30<sup>th</sup> for completion is Matt Seamen Construction from Maxwell, NE. The proposal submitted covers labor only cost in the amount of \$77,715.00. Kelsey Smith, CFO estimated the flooring, paint, doors and other capital items would be approximately an additional \$25,000 to \$30,000. The facility needs to spend around \$120,000 to utilize the Provider Relief Funds provided for the RHC before the end of the fiscal year. The project will involve switching the current business office area with the current patient waiting room area at the Gordon Rural Health Clinic; adding two offices; converting Becky Jensen, Clinic Director, current office into a patient exam room for possible COVID-19 patients or patients with other types of Infection Control concerns. A medical assistant area would be added in the current hallway and the old area would be converted into a small meeting room (replace flooring). The flooring in the treatment room would also be replaced, along with the current wooden shelving (replace with metal cabinets). Cornelius Ray made the motion to approve moving ahead with the remodel of the Gordon Rural Health Clinic, including approval with Matt Seaman Construction quote, as long as the contractor would guarantee completion by the June 30, 2022 deadline, with Provider Relief Funds. Patty Faulk seconded the motion. Roll Call Vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

**C. Discuss, Consider and Take Action on Proposals to purchase Drying Cabinet for Endoscopy equipment with COVID19 Provider Relief Funds.** Megan Heath, CNO, presented the proposals for the purchase of a drying cabinet for OR's endoscopy equipment. The cabinet is needed to alleviate any infection control concerns and extend the life of our equipment. Her preference is the proposal from Medivators in the amount of \$30,775.94. Cornelius Ray made the motion to accept the proposal from Medivators in the amount of \$30,775.94 to purchase a drying cabinet for endoscopy equipment with Provider Relief Funds. Patty Faulk seconded the motion. Roll Call Vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

**D. Discuss, Consider and Take Action on Proposals to purchase Cabinet for Sterile Supplies with Covid 19 Provider Relief Funds.** After discussion with Megan Heath, CNO, and needs of OR department to meet onboarding an Orthopedic Surgeon in the next few months, it was determined that purchasing an Orthopedic Surgery table with attachments should be the first priority, but she has not received quotes for equipment back from vendors yet. Cornelius Ray made the motion to approve purchase of a new Stryker Orthopedic Surgery table, not to exceed \$55,000. Patty Faulk seconded the motion. After more discussion, Cornelius Ray made the motion to amended first motion to include up to an additional \$40,000 purchase approval for

medical air needs in the OR suite and sterile cabinet purchase with any remaining funds. Funding would be with the Provider Relief Funds received for the hospital. Patty Faulk seconded the amended motion. Roll Call Vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

**E. Discuss possible relocation of Rushville Rural Health Clinic.** Kelsey Smith, CFO stated that she had reached out to Chuck Hinn, after providers had voiced many concerns on the current state of the Rushville Rural Health Clinic. The Executive Team toured the building and understand that Dr. Stephen Johndreau, Dentist, is looking at part of the building. This would be a better location for a clinic, but we will need to look into the structure and what the cost would be to renovate the building. Doris has spoken with Dr. Johndreau, who intends on relocating back to Sheridan County next summer/2023.

## 5. OLD BUSINESS

**A. Discuss pending COVID 19 vaccine mandate and other COVID related issues.** No discussion.

**B. POLICIES AND PROCEDURES-** There were no policies or procedures presented for the month.

## 6. CREDENTIALING:

There were no providers presented for March 2022.

**7. PUBLIC COMMENT PERIOD:** Related to March 30, 2022 agenda items (comment period limited to five minutes). **N o c o m m e n t s .**

## 8. EXECUTIVE SESSION

**A.** Such Closed session is in accordance with Nebraska Open Meetings Act Section 84-1410 of the Nebraska Revised Statutes. No Executive Session held.

**Next Regular Meeting:** April 27, 2022.

**9. ADJOURNED.** Doug Woodbeck, Chair asked if there was any other business to come before the Board. With no further business being noted the meeting was adjourned at 5:26 p.m.

Doug Woodbeck

Doug Woodbeck, Chairman of the Board

4-27-2022

Date