

**Board of Directors**  
**June 30, 2021**  
**Regular Board Minutes**

**1. CALL MEETING TO ORDER:**

The regular meeting of the Gordon Memorial Hospital District Board of Directors was called to order by Brooke Gates, Vice-President at 4:02 P.M. on June 30 2021 at GMH, 300 East 8<sup>th</sup>, Gordon, Nebraska. Acknowledgement of Open Meetings Law Posted on East wall.

**A. Roll Call:** Present: Carol Balias, Patty Faulk, Brooke Gates, Kathy Weihe. Absent: Doug Woodbeck.

**Staff:** Doris Brown CEO, Kelsey Smith, CFO, Amanda Kehn, Quality/Risk Director, Jordan Huether, IT System Administrator.

**B. Approval of Agenda:** Patty Faulk made the motion to approve the Revised Agenda for June 30, 2021 that was handed out for the meeting. Motion seconded by Carol Balias. Roll call vote: Carol Balias-Yes, Patty Faulk-Yes, Brook Gates-Yes, Kathy Weihe-Yes. Motion passes.

**2. CONSENT AGENDA:** Motion was made by Patty Faulk to approve the Consent Agenda Seconded by Kathy Weihe.

A. Minutes from the June 2, 2021 Regular Meeting.

B. Minutes from the June 18, 2021 Special Budget Meeting.

C. Medical Staff Minutes from Regular May 20, 2021 Meetings.

Roll call vote: Carol Balias-Yes, Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes. Motion passes.

**3. REPORTS:**

**A. Financial Report:** Kelsey Smith, CFO presented the financials for the month of May 2021. The Balance Sheet and Income and Expense Statements for Combined, Hospital, Clinics and Gordon Countryside Care were reviewed. For the month of May 2021, the facilities had a combined net income of \$25K compared to a budgeted loss of \$55K, primarily due to increased hospital revenue for the ER and Outpatient side. Total Revenues exceeded budget by \$329K. Cash collections were still strong in May for a total of \$1.1M for the month. Y-T-D net income is \$2.27M. The individual Operating/Income Statements are as follows for May 2021: Hospital profit for the month \$40K; Gordon Clinic loss of -\$12K; Rushville Clinic loss of -\$2.6K and Gordon Countryside Care loss of -\$815. Salaries were over budget due to another round of COVID19 bonuses paid out to employees. Contract Labor is down, primarily due to not being able to find travelers to cover open shifts. Professional Fees were high in May due to utilizing locum providers in the ER. Supplies and Drugs are still high due to COVID19 creating supply shortages. Kelsey stated she has added charts to the financial part of the packet to help the board understand. As Kelsey stated in May, Medicare began withholding 25% of GMH payments to

begin the recoupment of the Medicare Accelerated Payment received last year at the beginning of the pandemic. As of May 31st, GMH has paid back \$133,838.05. Travelers Insurance issued payment to close out the fraud investigation in June 2021. There was no further update on this matter. Motion made by Patty Faulk to accept the Financial Reports for May 2021 as presented. Motion seconded by Carol Balius. Roll Call vote: Carol Balius-Yes, Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes. Motion passes.

- B. **CNO Report:** CNO report was included in the board packet. Megan Heath was not able to attend. Doris and Amanda stated that the facility has signed agreements with Chamberlain University and Bryan Health in an effort to help recruit and grow our own nursing staff.
- C. **Quality:** Amanda Kehn presented the May Quality Report that was included in the board packet. There were no further questions on the report.
- D. **CEO:** The CEO report was included in the board packet. In addition, Doris Brown stated the facility had received the new rates for FY2021 insurance. There was an overall decrease in premiums, primarily due to a decrease in the Work Comp premium with one of the long standing employee injuries dropping off this year. We also switched from LMC to UNICO as the agent of record. UNICO is providing much better oversight than the past two insurance agencies did. The overall decrease in premium is approximately \$18K for the next fiscal year.
- E. **Department Reports.** Department Reports were included in the Board packet. Doris stated that GCC currently is very short staffed for C.N.A.'s and nursing. Stephanie and Stacy Brown, Social Services have been assisting with providing Resident cares due to several staff being out within the last week due to unforeseen circumstances.

#### 4. NEW BUSINESS:

- A. **Discuss, Consider and Take Action on Dohman, Ackerlund & Eddy, LLC Engagement Letter and Fees for the FY2021 Audit.** Doris stated that Kelsey would like to continue with Dohman, Ackerlund & Eddy for this fiscal year due to her recently moving into the CFO position. Next year the facility would look at utilizing a different audit firm. Doris stated that every few years facilities should have a different firm audit financials. GMHD has utilized the same firm for many years. Carol Balius made the motion to accept the Engagement Letter and Fees as presented from Dohman, Ackerlund & Eddy, LLC for the FY2021 audit. Patty Faulk seconded the motion. Roll Call vote: Carol Balius-Yes, Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes. Motion passes.
- B. **Discuss, Consider and Take Action on Resolution to Add Stephanie Huffman as a check signer for the First National Bank of Gordon: Resident Trust Account.** Patty Faulk made the motion to Add Stephanie Huffman as a check signer for the First National Bank of Gordon: Resident Trust Account. Motion seconded by Kathy Weihe. Roll Call vote: Carol Balius-Yes, Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes. Motion passes.



**C. Discuss, Consider and Take Action on quote for Lab remodel (replace cabinetry/counter tops) from Onepointe Solutions in the amount of \$46,967.89. COVID19 funding.** After reviewing the quote, Patty Faulk made the motion to accept the quote from Onepointe Solutions in the amount of \$46,967.89 for the Lab remodel. Motion was seconded by Carol Balias. Roll Call vote: Carol Balias-Yes, Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes. Motion passes.

**D. Discuss, Consider and Take Action on renewal quote for Microsoft support in the amount of \$7,426.00.** Jordan Huether, IT Systems Administrator presented the quote. Patty Faulk made the motion to approve the renewal quote from Microsoft support in the amount of \$7,426.00. Kathy Weihe seconded the motion. Roll Call Vote: Carol Balias-Yes, Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes. Motion passes.

**E. Discuss, Consider and Take Action on AMI contract for radiology imaging interpretative services.** Doris stated that the medical providers and Mark Bayne had reviewed three different companies and AMI was the chosen provider. They were available 24/7, the other two companies outsourced the service after hours. Carol Balias made the motion to accept the AMI contract for radiology imaging interpretative services. Patty Faulk seconded the motion. Roll Call Vote: Carol Balias-Yes, Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes. Motion passes.

**F. Discuss, Consider and Take Action on contingent Ni2 Master Service Agreement for Revenue Cycle and Operations Optimization review.** Kelsey discussed the services offered by the company. She stated the company would not receive any payment until they had successfully identified new revenue and GMH had actually received the new revenue. The contract is for a three year period. Patty Faulk made the motion to approve the Ni2 Master Service Agreement for Revenue Cycle and Operations Optimization review. Motion seconded by Carol Balias. Roll Call Vote: Carol Balias-Yes, Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes. Motion passes.

## **5. OLD BUSINESS**

### **A. Discussion and update on COVID-19.**

- COVID 19 Spending Report was included in the packet. Kelsey stated the deadline for spending was still June 30, 2021. Monies not spent would need to be sent back to HHS and reporting was due 90 days after the June 30, 2021 deadline.

## **6. POLICIES AND PROCEDURES**

- A. GMHS-PAY-79 Call Back Pay – Revised.**
- B. GMHS-HR-008 Use of Facility Property – Revised.**
- C. GMHS-PAY-090 Holidays – Revised.**
- D. GMH-PHA-404 Casirivimab and imdevimab Administration – Revised.**

Carol Balias made the motion to approve the revised policies as presented. Kathy Weihe seconded the motion. Roll Call Vote: Carol Balias-Yes, Patty Faulk-Yes, Brooke Gates-Yes,

Kathy Weihe-Yes. Motion passes.

**7. CREDENTIALING:**

June 2021

Re-Appointment			
Jeffrey Lias, M.D.	Gen Surgery	Consulting	Jun-23
Samuel Ahn, M.D.	Radiology	Consulting	Jun-23
Cameron Bahr, M.D.	Radiology	Consulting	Jun-23
Fernando Boschini, M.D.	Radiology	Consulting	Jun-23
Mark Dennis, M.D.	Radiology	Consulting	Jun-23
Elliott Dickerson, M.D.	Radiology	Consulting	Jun-23
Jonathan Holstad, M.D.	Radiology	Consulting	Jun-23
Benjamin Kassanoff, M.D.	Radiology	Consulting	Jun-23
Whitney Morgan, M.D.	Radiology	Consulting	Jun-23
Kimberly Wright, M.D.	Radiology	Consulting	Jun-23

Motion made by Carol Balias to Table Jeffrey Lias, M.D. Re-appointment until Medical Staff reviews and to approve all other Re-appointments listed for Radiology consulting providers as presented for June. Motion seconded by Patty Faulk. Roll Call vote: Carol Balias-Yes, Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes. Motion passes.

- 8. PUBLIC COMMENT PERIOD:** Related to June 30, 2021 agenda items (comment period limited to five minutes). No comments.

**9. EXECUTIVE SESSION**

- A.** Such Closed session is in accordance with Nebraska Open Meetings Act Section 84-1410 of the Nebraska Revised Statutes. No Executive Session held.

**Next Regular Meeting:** July 28, 2021.

- 10. ADJOURNED.** Brooke Gates asked if there was any other business to come before the Board. With no further business being noted the meeting was adjourned at 5:06 p.m.

Doug Woodbeck

Doug Woodbeck, Chairman of the Board

7-28-2021

Date