

**Board of Directors**  
**February 24, 2021**  
**Regular Board Minutes**

**1. CALL MEETING TO ORDER:**

The regular meeting of the Gordon Memorial Hospital District Board of Directors was called to order by Doug Woodbeck, Chair at 3:57 P.M. on February 24, 2021 at GMH, 300 East 8<sup>th</sup>, Gordon, Nebraska. Acknowledgement of Open Meetings Law Posted on East wall.

**A. Roll Call:** Present: Patty Faulk, Brooke Gates, Kathy Weihe, Doug Woodbeck. Absent: Carol Balius.

**Staff:** Doris Brown CEO, Megan Heath, CNO, Kelsey Smith, CFO.

**B. Approval of Agenda:** Patty Faulk made the motion to approve the Agenda for February 24, 2021. Motion seconded by Kathy Weihe. Roll call vote: Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

**2. CONSENT AGENDA:** Motion was made by Brooke Gates to approve the Consent Agenda Seconded by Patty Faulk.

A. Minutes from the December 29, 2020 Regular Meeting.

B. Medical Staff Minutes for Review- December 17, 2020.

Roll call vote: Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

**3. REPORTS:**

**A. Financial Report:** Kelsey Smith, CFO presented the financials for the month of January 2021. The Balance Sheet and Income and Expense Statements for Combined, Hospital, Clinics and Gordon Countryside Care were reviewed. Days Cash on Hand excluding COVID funding was 67. For the month of January 2021, GMHD had a net operating loss of \$65K compared to a budgeted profit of \$36K, primarily due to purchased services expenses. Revenues were down slightly from budget and Cash collections were again higher than they normally are in the amount of \$1.3M. The Y-T-D net income was \$1.6M. The operating net loss for January 2021 was distributed as follows; Hospital loss for the month -\$46K; Gordon Clinic loss of-\$12K; Rushville Clinic loss of \$5K and Gordon Countryside Care loss of -\$2K due to lower Resident census for January. Motion made by Patty Faulk to accept the Financial Reports for January 2021. Motion seconded by Kathy Weihe. Roll Call vote: Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

**B. CNO Report:** Megan Health reviewed the January Nursing Departments report included in the Board packet.

- C. **Quality:** Amanda Kehn was unable to attend. Board reviewed Quality Report included in the packet. No questions were asked on report submitted.
- D. **CEO:** Doris Brown stated she had one correction to report submitted in the packet. There are currently 22 Residents at GCC. There were no additional comments or questions.
- E. **Department Reports.** Department Reports were included in the Board packet. The GCC report was emailed to Board earlier in the day and included the tags received by facility for the recent annual State survey that occurred in February 2021.

#### 4. NEW BUSINESS:

- A. **Discuss, Consider and Take Action on Appointment of Linda Reeves as Health Information Director.** Doris stated this was a regulatory requirement by CMS. In the recent CAH COP webinar attended by clinical department managers this was one of the items reviewed. Patty Faulk made the motion to approve Linda Reeves as Health Information Director. Motion seconded by Kathy Weihe. Roll Call vote: Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.
- B. **Discuss, Consider and Take Action on Quote from Beacon for additional Nurse Call System devices (\$32,988.80).** Megan Heath stated this was for the additional devices located in the basement that were not identified on the initial review of facility. Brooke Gates made the motion to approve the quote from Beacon for additional Nurse Call System devices in the amount of \$32,988.80. Motion seconded by Patty Faulk. Roll Call vote: Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.
- C. **Discuss, Consider and Take Action on Quote from Nebraska/Central Equipment, Inc. for 2017 Ford Micro Bird CT-Series 10 passengers +1 Wheel Chair in the amount of \$63,995.00. (COVID 19 Funding).** Doris stated the facility has had the vehicle for a week to try out, maintenance has identified a couple of issues/concerns. The vehicle has much more power than the current van and was easy to drive, but did not have a radio and it needed repair for the wheelchair door to work properly. Motion was made by Patty Faulk to approve the quote from Nebraska/Central Equipment, Inc. for the 2017 Ford for GMHD with the stipulation that the radio be added and the door be repaired. Motion seconded by Brooke Gates. Roll Call vote: Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

#### 5. OLD BUSINESS

- A. **Discussion and update on COVID-19.**

- COVID 19 Spending Report was included in the packet, no further discussion was held.

#### 6. POLICIES AND PROCEDURES

- A. Patty Faulk made the motion to approve CLIN-210 COVID-19 staff and visitors screening; CLIN-211 COVID-19 PPE/face masks; CLIN-212 Hand Hygiene; CLIN-214 Aerosol Generating Procedures; CLIN-215 Staff Encounters; CLIN-216 Occupancy Reduction. Motion seconded by Kathy Weihe. Roll Call Vote: Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

**7. CREDENTIALING:**

The Medical Staff meeting for February was re-scheduled for February 25<sup>th</sup>. There were no credentialing providers presented for the February 24<sup>th</sup> Board Meeting.

- 8. PUBLIC COMMENT PERIOD:** Related to February 24, 2021 agenda items (comment period limited to five minutes). *N o c o m m e n t s .*

**9. EXECUTIVE SESSION**

- A. Such Closed session is in accordance with Nebraska Open Meetings Act Section 84-1410 of the Nebraska Revised Statutes.

Kathy Weihe made the motion to enter Executive Session at 4:37 p.m. Patty Faulk seconded the motion. Roll Call Vote: Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

At 5:16 Brooke Gates made the motion to return to regular session. Kathy Wiehe seconded the motion. Roll Call Vote: Patty Faulk-Yes, Brooke Gates-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

**Next Regular Meeting:** The Board asked to change the current regular monthly meeting dates from the 4<sup>th</sup> Tuesday of each month to the last Wednesday of each month to better accommodate members. The start time and place will still be at 4:00 p.m. in the Panzer room at Gordon Memorial Hospital. February meeting date is scheduled for Wednesday, the 24<sup>th</sup>.

- 10. ADJOURNED.** Doug Woodbeck asked if there was any other business to come before the Board. With no further business being noted the meeting was adjourned at 5:19 p.m.

*Doug Woodbeck*

Doug Woodbeck, Chairman of the Board

*3-31-2021*

Date