

Board of Directors
July 26, 2022
Regular Board Minutes

1. CALL MEETING TO ORDER:

The regular meeting of the Gordon Memorial Hospital District Board of Directors was called to order by Doug Woodbeck -Chairman at 2:59 P.M. on July 26, 2022 at GMH, 300 East 8th, Gordon, Nebraska. Acknowledgement of Open Meetings Law Posted on East wall.

A. Roll Call: Present: Patty Faulk (by phone), Cornelius Ray, Kayti Schwarting, Kayti Schwarting, Kathy Weihe and Doug Woodbeck.

Staff: Doris Brown CEO, Kelsey Smith, CFO, Michaela Yardley HR Manager (by phone), Amanda Kehn, CQO, Stephanie Huffman, Administrator - GCC.

B. Approval of Agenda: Cornelius Ray made the motion to approve the Agenda for July 26, 2022. Motion seconded by Kathy Weihe. Roll call vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kayti Schwarting-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

2. CONSENT AGENDA: Motion was made by Kathy Weihe to approve the Consent Agenda Seconded by Cornelius Ray.

A. Minutes from the June 29, 2022 Regular Meeting.

B. Minutes from the June 23, 2022 Monthly Medical Staff Meeting.

Roll call vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kayti Schwarting-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

3. REPORTS:

A. Financial Report: Kelsey Smith, CFO, reviewed the Balance Sheet and Income Statements for June 2022. Kelsey stated there would be minor changes in the year end process due to the Trust statement just arriving after completion of the financials and a final inventory entry would be made. She stated the Net Operating income was \$528K for the year and came out almost 100K over budget. Gordon Rural Health Clinic had a loss of 255K, but most of the providers salaries are listed under the RHC and are moved during the cost report process, when time studies are reviewed, then their salaries are allocated to the ER cost center of the hospital. Rushville Rural Health Clinic had a loss of 28K for the fiscal year, under the budgeted amount due primarily to the few days the clinic was open. Gordon Countryside Care had a fiscal year loss of 22K, which would have been much higher, but was offset by the provider funding relief. The loss is attributed to lower census and much higher contract labor. Combined the Operating Income for the fiscal year was \$113K before property tax income and grant funding, with the final Net Income for FY2022 being \$787K more than 500K over the budgeted amount. Cornelius Ray

made the motion to accept the Financial Reports for June 2022 as presented. Motion seconded by Kayti Schwarting. Roll Call vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kayti Schwarting-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

- B. Quality:** Amanda Kehn, CQO reviewed her Quality report for June 2022 which was included in the Board Packet. Amanda will be including board education each quarter and will pull information from American Hospital Association website and CMS Critical Access Hospital Conditions of Participation regulations for governance. She also included the Nebraska Hospital Association Quality and Performance Improvement Across Nebraska report. This quarters education was an article on Trustee Toolbox Governance Quality Engagement Diagnostic. Amanda has set up compliance training for the providers in Opioid Safety.
- C. CEO:** Written report was included in the board packet. Doris Brown, CEO stated the correct number of residents for GCC is currently at 25 with on resident currently in the hospital. She stated Dr. Young started on Wednesday, July 20th, with his HR orientation and attended the Medical Staff Meeting on Thursday. He will need to obtain his ATLS certificate before he can provide coverage in the ER. He is scheduled for a Trauma Class the first part of August and the 18th and 19th of August he will take his ATLS class. Doris stated that Krystal Rogers, DFNP will be coming on board sometime around the first of November. She will replace Ronda Larson who just retired. Ronda's retirement reception was well attended with Dr. Hutchins driving all the way from Omaha which made Ronda's day! Doris stated that GMH had served root beer floats to the 4-H families attending the 4-H business showman event at the Sheridan County Fairgrounds the evening prior with very good turnout. Five gallons of ice cream was used and there was only one can of root beer left.
- D. Department Reports.** Stephanie Huffman, GCC Administrator stated she had one resident admission scheduled for August 2nd. They had one resident pass away last weekend. They were struggling with staffing more so than usual due to a small outbreak of COVID 19 in the facility. Initially three residents tested positive and three staff members. No more residents have tested positive and five more staff (part of them were travelers) have tested positive with the final staff able to come back to work in a few days. Stephanie stated the state had accepted the plan of correction sent in from the recent state survey. The facility was waiting on the Fire Marshall to visit to approve the corrections from the life safety survey. Michaela stated that she would like for the Board to follow the correct process if employees are approaching them, it should be referred back to HR or Department Heads or Administration to address concerns and not the board, unless there is not satisfactory resolution. Doug Woodbeck agreed with the statement stating that the chain of command should be followed. There were no additional comments on the other department reports.

4. NEW BUSINESS:

- A. Discuss, Consider and Take Action on Resolution Requestion for Preliminary Levy Allocation from the Sheridan County Board of Commissioners – Resolution No. 2023-01.**
Cornelius Ray made the motion to approve the Resolution Requestion for Preliminary Levy

Allocation from the Sheridan County Board of Commissioners – Resolution No. 2023-01 in the amount of \$418,325.02 for the General Fund. Motion seconded by Kathy Weihe. Roll Call Vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kayti Schwarting-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

B. Discuss and set date and time for Strategic Planning Session Annual Review and Update.

Doris stated she didn't think the meeting should be more than two or three hours in length and either a Saturday morning or an evening, possibly after a board meeting. Doug suggested the meeting be held after the next board meeting scheduled for August 30th. Doris said the facility would furnish supper. All agreed that the 30th of August would work.

5. OLD BUSINESS:

There was no old business for the month of July.

6. POLICIES AND PROCEDURES

There were no policies for approval or revision for July.

7. CREDENTIALING:

Kayti Schwarting made the motion to approve the Initial Appointment for Kaleigh Krebs, DFNP for Rheumatology, Consulting/Provisional, expiration 07/26/2023 and Re-Appointment for Chris LaRose, APRN, Family Practice, Active/Provisional expiration July 2024. Motion was seconded by Cornelius Ray. Roll Call Vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kayti Schwarting-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

8. PUBLIC COMMENT PERIOD: Related to July 26, 2022 agenda items (comment period limited to five minutes). **N o c o m m e n t s .**

9. EXECUTIVE SESSION

A. Such Closed session is in accordance with Nebraska Open Meetings Act Section 84-1410 of the Nebraska Revised Statutes.

At 4:00 p.m. Kathy Weihe made the motion to go into Executive Session. Motion seconded by Cornelius Ray. Roll Call Vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kayti Schwarting-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

At 5:56 p.m. Cornelius Ray made the motion to go out of Executive Session and return to regular session. Kathy Weihe seconded the motion. Roll Call Vote: Patty Faulk-Yes, Cornelius Ray-Yes, Kayti Schwarting-Yes, Kathy Weihe-Yes, Doug Woodbeck-Yes. Motion passes.

Next Regular Meeting: August 30, 2022.

10. **ADJOURNED.** Doug Woodbeck, Chairman asked if there was any other business to come before the Board. With no further business being noted the meeting was adjourned at 5:57 p.m.

Doug Woodbeck

Doug Woodbeck, Chairman of the Board

8-30-2022

Date